



**Barton Clough  
Primary School**

BRIGHT FUTURES EDUCATIONAL TRUST



The best *for* everyone, the best *from* everyone

**INFORMATION PACK - BARTON CLOUGH PRIMARY SCHOOL**

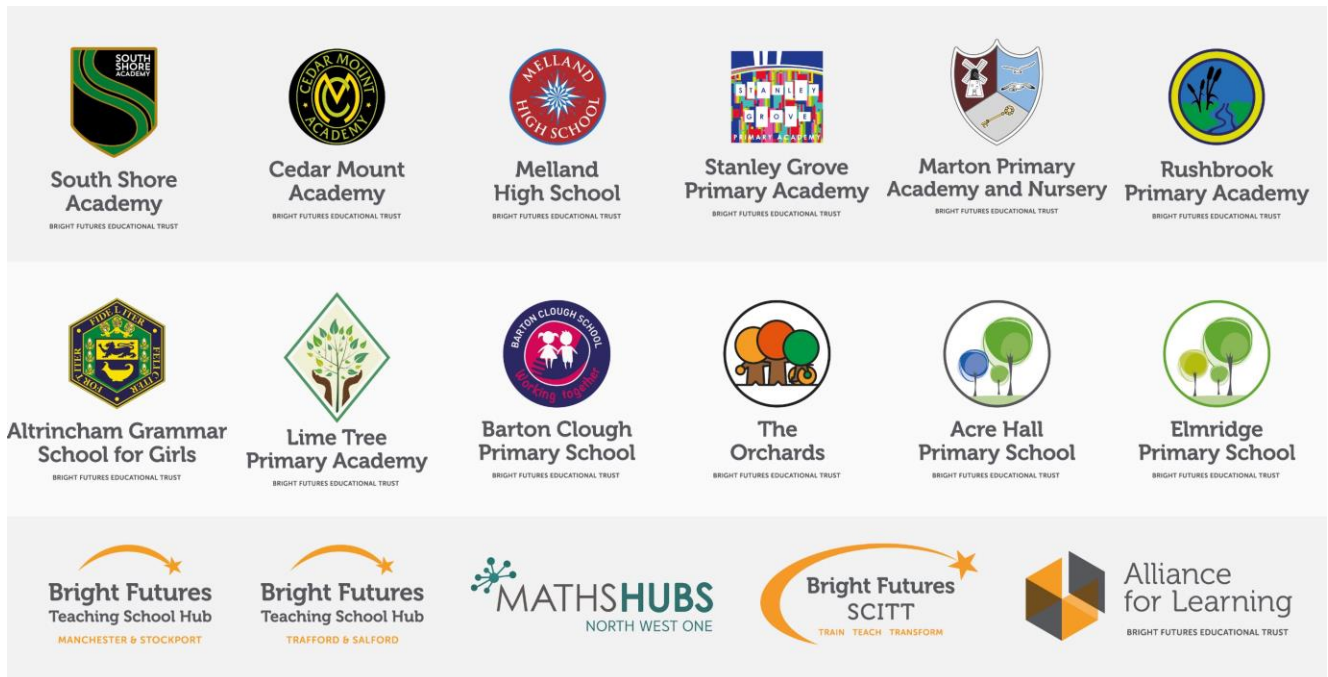
Audley Avenue, Stretford, Manchester, M32 9TG

**VACANCY: FOREST SCHOOL AND OUTDOOR LEARNING LEADER**

**Required: 1 September 2021**

**Bright Futures Educational Trust**

Bright Futures Educational Trust (The Trust) is a multi-academy trust set up in 2011. The Trust is made up of a richly diverse group of schools in Greater Manchester and Blackpool. We are passionate about working together within and beyond the Trust to achieve our aspirational vision: the best *for* everyone, the best *from* everyone. We are an organisation that is underpinned by values of: community, integrity and passion. In everything we do, we remember that we are accountable to the children, families and communities that we serve.



Our schools have their own identities and form one organisation and one employer, Bright Futures Educational Trust. Bright Futures' Board of Trustees maintains strategic oversight of the Trust and delegates some of its responsibilities to the Executive Team, Principals and local governing bodies. We place a high value on integrity and probity and take seriously our accountabilities for making the best use of public money. How decisions are made is described in our delegation framework. You can find out more about the Trustees and the Executive Team on our website: <http://bfet.co.uk/about-us/>.

The central team, comprises the Executive Team: John Stephens, CEO; Edward Vitalis, Chief Operating Officer; Gary Handforth, Director of Education; Lisa Fathers, Director of Teaching School and Partnerships and Lynette Beckett, Director of HR & Strategy. The focus of these roles is to work with schools, providing high quality and timely guidance, leadership, challenge and support. In addition to the executive team, we have central operations for finance, HR, educational psychology and Digital Technologies. Please see our website brochure which explains our central operations: [Working together for a Bright Future](#).

Bright Futures Development Network is another important outward facing component of our organisation. Underneath this umbrella we have 5 network hubs. 'The Alliance for Learning' (AFL) which provides school improvement services and CPD to over 700 schools (<http://allianceforlearning.co.uk/>); a North West Maths' hub providing mathematics training and coaching to 500 schools: a SCITT (School Centered Initial Teacher Training) which is the largest in the North West. After significant national reforms to the teaching school



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policy, Bright Futures was designated with two new large-scale Teaching School Hubs in 2021. The areas we serve are Manchester, Stockport, Salford and Trafford.

Collaboration and strong relationships form one of the 'commitments' in our Strategy and all components of the Bright Futures' family work closely together. Our Strategy was developed collaboratively and can be found on our website: [Our Strategy](#).

### **Barton Clough Primary School**

Barton Clough is a one form entry school in Stretford with currently 180 pupils on roll.

We are proud to be part of Bright Futures Educational Trust.

At Barton Clough we nurture positive relationships. It is at the heart of all we do. We are committed to teaching the skills and knowledge each child needs to flourish and succeed, with enthusiasm, energy and hope. We value children as individuals and encourage our pupils to have a go and try new things. We aim to build confidence in our pupils and develop a 'can do' attitude so that children learn from mistakes and aren't afraid to get things wrong.

As a school, we value the support our local community brings and welcome parents and carers in to school on a regular basis. Having strong positive relationships with our parents is important to enable us to provide the very best for our pupils. We work closely with other outside agencies and welcome visitors in to school to develop learning opportunities and experiences.

Learning is fun at Barton Clough as we aim to teach the required skills of the national curriculum in an engaging and stimulating way. Children are encouraged to explore new ideas and work collaboratively with their peers.

At Barton Clough we house 2 specialist classes for pupils from across Trafford with Education and Health Care plans. These children learn in our 'Small Classes' and are an integral part of our school. They work alongside all other pupils in school, building relationships and sharing learning experiences whilst accessing a personalised curriculum. All our pupils are treated as individuals and we pride ourselves on making everyone feel valued and cared for.

There are lots of reasons why Barton Clough is a fabulous school. We work very closely with our families and work hard to ensure that our pupils achieve their very best whilst enjoying learning.

If you are interested in this vacancy, then we would love to hear from you.



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## Why work for us?

We offer a great opportunity to join an organisation which really lives its values. Our working environment is very inclusive and whilst you can expect to be challenged in your role, you will be supported through professional learning, treated fairly and with dignity and respect. Please see the Equality, diversity and inclusion statement on our website: <http://bfet.co.uk/vacancies/>.

## Terms and Conditions

**Salary:** NJC scale points 21 to 25 (Bright Futures grade 6). Actual pro rata pay based on the below working pattern commencing £22,701 rising to £25,327 per annum.

**Position Status:** Permanent

**Hours:** Full time. 38 weeks during school term time and an additional 1 week to be agreed. A total of 39 weeks. 36.25 hours per week over 5 days. Additional weeks may be available for holidays clubs. Flexible working will be considered, please discuss at interview if you wish this to be considered

**Pension:** Local Government Pension Scheme <https://www.gmpf.org.uk/members/joining/pensions-and-lgps>

## How to Apply

We can only accept completed application forms, rather than CVs. This is because the regulatory guidelines of Keeping Children Safe in Education, require us to check various details of job applicants and an identical application format for each candidate enables us to do this.

Our new portal contains our application form and disclosure of criminal background form. The portal address is <https://bfet.jotform.com/211106674050949> Please upload the forms by 12pm on **Monday 21<sup>st</sup> June 2021**.

The selection process may be conducted virtually, so candidates will need access to a device with a camera and a microphone to participate. The selection will take place on **Monday 28<sup>th</sup> June 2021**. Visit date to be booked in advance via the school office – **Wednesday 16<sup>th</sup> June 4pm**.

## Keeping Children Safe in Education

**Bright Futures Educational Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; pre-employment checks will be carried out and references will be sought for shortlisted candidates and successful candidates will be subject to an enhanced DBS check and other relevant checks with statutory bodies.**

## Data Privacy

You can the details of how we use the personal data that you provide us with in our Job Applicants' privacy notice on our website: <http://bfet.co.uk/wp-content/uploads/2018/07/BFET-Applicant-privacy-notice-002.pdf>



## **JOB DESCRIPTION**

### **Forest School and Outdoor Learning Leader**

Reporting to Executive Headteacher

#### **JOB SUMMARY**

The Forest School and Outdoor Learning Lead will take overall responsibility for the day-to-day leadership and management of the school's outdoor provision including Forest Schools. They will build a sustainable and safe environment for children to explore and learn working closely with the teaching staff to create whole school impact. They will maintain a culture of outstanding teaching and learning with an ethos of high expectations and a nurturing yet rigorous approach to behaviour management. The overall purpose of the role is to ensure an outstanding quality of outdoor education for all children.

#### **KEY RESPONSIBILITIES AND ACCOUNTABILITIES**

##### **MAIN ACTIVITIES**

- To strategically develop the school's outdoor learning vision
- To lead and develop the Forest School provision, initially for Reception and Year 1 pupils including our pupils within our Specialist Support Classes (SSC)
- To lead and develop the Outdoor Learning provision establishing a sustainable farm area for pupils in Key Stage 1 and 2
- To lead the school's lunchtime period ensuring children are offered rich play-based opportunities
- To develop an inspirational, environmental education provision, including the management and development of a farm, woodland and outdoor areas for a range of educational purposes.
- To support staff in supporting outdoor learning enrichment within the curriculum, school and community environments.
- To plan and deliver high quality lessons in Forest School and Outdoor Learning to groups of pupils.
- To lead and develop CPD with staff to build a sustainable school-wide, staff-supported Forest School and Outdoor learning programme.

##### **PRINCIPAL ACCOUNTABILITIES**

The post holder will be expected to promote the vision and values of Barton Clough Primary with all stakeholders including pupils, parents, staff, governors and the wider community.

- To be responsible for, plan and oversee the day-to-day delivery, organisation and smooth running of Forest Schools programmes and the Outdoor Learning provision
- To evaluate programmes and to continually strive for improvement.
- To promote learning in the outdoor environment and the ethos of Forest Schools and outdoor learning.
- To be responsible at all times for high standards of care and education of all group members in accordance with the Forest Schools Association principles and criteria for good practice.
- To ensure effective communication with teachers, support staff, head teachers, governors, parents, volunteers, partner organisations and children.
- To manage support staff and volunteers effectively, ensuring they embrace the ethos of forest schools.
- To ensure the health and safety of all participants, including writing and checking risk assessments for the sites, tools and activities used.
- To regularly check and maintain tools and other equipment.
- To keep records as appropriate of emergency contact details for participants, permission forms and achievement of pupils.



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- To adhere to all relevant policies and procedures of the individual schools and settings.
- To engage in continuous professional development.
- To lead the Outdoor Learning and Forest School provision through any regulatory inspection including Ofsted, being able to evidence improved outcomes and impact on learning and personal development
- Lead any outdoor awards and accreditations
- Attend Parents Evenings and initiate new ways of engaging parents and carers in new family events
- To evaluate sessions and to continually strive for improvement.
- To carry out all other such duties as may from time to time be determined by the line manager.

Other reasonable duties commensurate with the grade of the post as directed by the Executive Headteacher. The duties and responsibilities highlighted in the Job Description are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and scope of the post.

### **PHYSICAL DEMANDS**

The work requires moderate levels of physical effort. It involves lifting and handling of equipment and other resources and to be involved in practical activities and physical care of learners and the physical outdoor environment. The role is almost exclusively out of doors and will require working on uneven surfaces and in unpredictable weather conditions.

### **KEY ORGANISATIONAL OBJECTIVES**

The Post holder will contribute to the academy's objectives in service delivery by:

- Enactment of Health and Safety requirements and initiatives as directed
- Ensuring compliance with Data Protection legislation.
- At all times operating within the Trust's Equal Opportunities framework.
- Contributing to the maintenance of a caring and stimulating environment for pupils.

### **Other**

- We will always consider a flexible approach to working –just ask at interview
- Any other reasonable duties requested by the leadership team.
- Attend relevant meetings as required, acting as a role model consistently promoting the Trust's vision, values and commitments.
- Acting as an ambassador ensuring that the Trust's high standards are promoted at all times.
- A commitment to maintaining confidentiality and discretion inside and outside work



### PERSON SPECIFICATION – Forest School and Outdoor Learning Leader

No.	Categories	Essential/ Desirable	Assessed by Application Form	Assessed by interview/task
<b>QUALIFICATIONS</b>				
1.	Degree Educated	D		
2.	Level 3 Forest School Programme Leadership Certificate or equivalent (or willing to undertake the L3 Forest School Leadership Certificate)	E	✓	
3.	Paediatric First Aid Certificate (or willing to undertake)	E	✓	
	Food Hygiene Certificate (or willing to undertake)	E		
4.	Evidence of continuous professional development	E	✓	
5.	Qualified to teach and work in the UK	E	✓	
<b>EXPERIENCE</b>				
5.	Working with children.	E	✓	✓
6.	An outstanding outdoor learning practitioner with the highest expectations for the welfare and progress of all pupils	E	✓	✓
7.	Proven experience in running Forest School and Outdoor Learning provision	E	✓	✓
<b>ABILITIES, SKILLS AND KNOWLEDGE</b>				
10.	Knowledge of working with Early Years pupils	D	✓	✓
11.	An understanding of Health and Safety requirements and welfare issues of working with children aged between 3-11.	E	✓	✓
12.	Understanding and practical experience of Forest Schools provision for children aged between 3 and 11.	E	✓	✓
13.	Knowledge and understanding of child development and pedagogy	E	✓	✓
14.	Knowledge, understanding and practical experience of growing produce and setting up a small holding type provision	D		
15.	Emotional intelligence	E	✓	✓
16.	Ability to develop the skills of other professionals in leading small outdoor learning groups	E	✓	✓



<b>PERSONAL QUALITIES</b>				
17.	Love of the outdoors and nature	E	✓	✓
18.	Personal resilience and perseverance	E	✓	✓
19.	Positive and optimistic	E	✓	✓
20.	A constant drive for improvement	E	✓	✓
21.	Highly approachable, very grounded and makes sensible judgements	E	✓	✓
22.	Relishes accountability and takes personal responsibility for their own actions	E	✓	✓
23.	Able to build trust and mutual respect between pupils, families and staff	E	✓	✓
24.	Strong interpersonal, written and oral communication skills	E	✓	✓
25.	Willingness to work exclusively outdoors, on uneven surfaces and in unpredictable weather conditions.	E	✓	✓