



# South Shore Academy

St Annes Road, Blackpool,  
Lancashire  
FY4 2AR

## JOB INFORMATION PACK

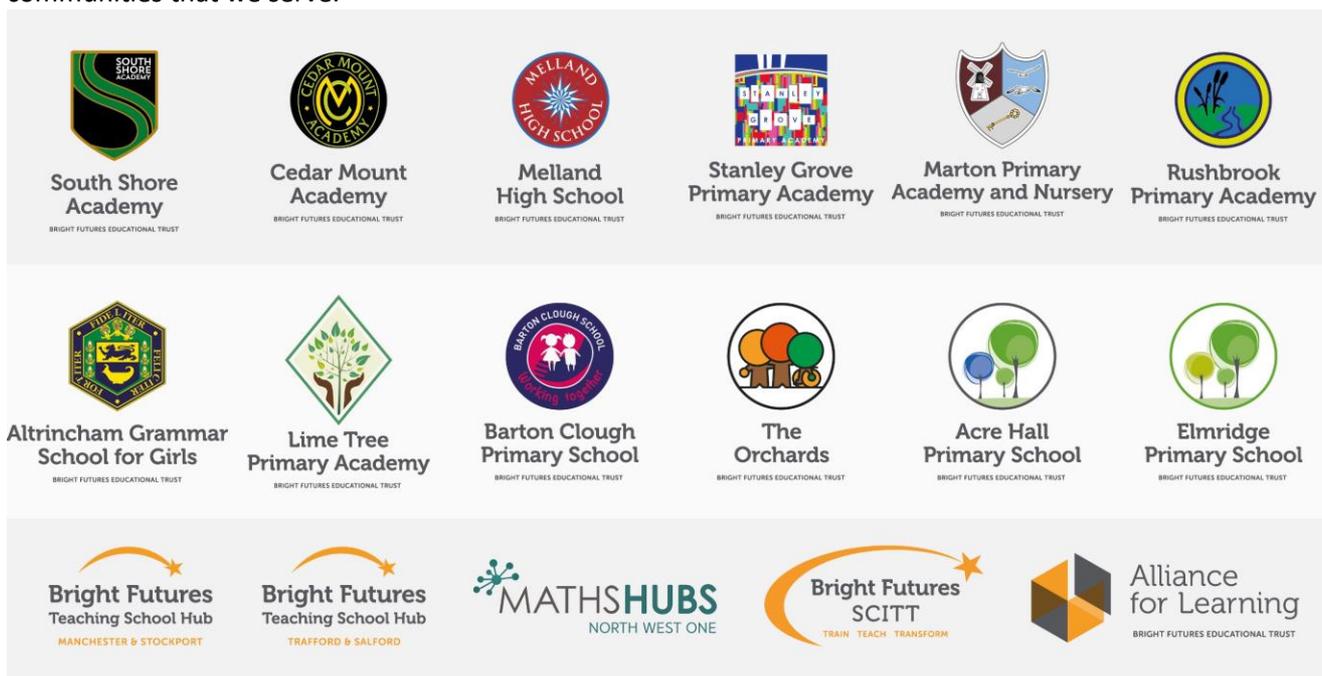
Vacancy: Learning support worker  
South Shore academy



## Learning support worker

### Bright Futures Educational Trust

Bright Futures Educational Trust (The Trust) is a multi-academy trust set up in 2011. The Trust is made up of a richly diverse group of schools in Greater Manchester and Blackpool. We are passionate about working together within and beyond the Trust to achieve our aspirational vision: the best *for* everyone, the best *from* everyone. We are an organisation that is underpinned by values of: community, integrity and passion. In everything we do, we remember that we are accountable to the children, families and communities that we serve.



Our schools have their own identities and form one organisation and one employer, Bright Futures Educational Trust. Bright Futures' Board of Trustees maintains strategic oversight of the Trust and delegates some of its responsibilities to the Executive Team, Principals and local governing bodies. We place a high value on integrity and probity and take seriously our accountabilities for making the best use of public money. How decisions are made is described in our delegation framework. You can find out more about the Trustees and the Executive Team on our website: <http://bfet.co.uk/about-us/>.

The central team, comprises the Executive Team: John Stephens, CEO; Edward Vitalis, Chief Operating Officer; Gary Handforth, Director of Education; Lisa Fathers, Director of Teaching School and Partnerships and Lynette Beckett, Director of HR & Strategy. The focus of these roles is to work with schools, providing high quality and timely guidance, leadership, challenge and support. In addition to the executive team, we have central operations for finance, HR, educational psychology and Digital Technologies. Please see our website brochure which explains our central operations: [Working together for a Bright Future](#).

Bright Futures Development Network is another important outward facing component of our organisation. Underneath this umbrella we have 5 network hubs. 'The Alliance for Learning' (AFL) which provides school improvement services and CPD to over 700 schools (<http://allianceforlearning.co.uk/>); a North West Maths' hub providing mathematics training and coaching to 500 schools: a SCITT (School Centered Initial Teacher Training) which is the largest in the North West. After significant national reforms to the teaching school policy, Bright Futures was designated with two new large-scale Teaching School Hubs in 2021. The areas we serve are Manchester, Stockport, Salford and Trafford.

Collaboration and strong relationships form one of the 'commitments' in our Strategy and all components of the Bright Futures' family work closely together. Our Strategy was developed collaboratively and can be found on our website: [Our Strategy](#).



South Shore Academy was one of the first schools to join Bright Futures Blackpool cluster, and is working with the Trust to help every student and member of staff to succeed. Leaders from South Shore are involved in collaboration and support with other Bright Futures schools, and we also receive advice from other leaders within the Trust whose expertise helps us to fully meet the needs of all our pupils.



We are proud of the excellent relationships that exist between staff and students. Within our culturally diverse student body, tolerance, respect and understanding are cornerstones for the strong relationships which exist. Parents and governors work in partnership with the school, in order to ensure that the young people of our community enjoy the highest standard of education. The traditional values of courtesy, discipline and respect are important to us and we believe that upholding them will help us to achieve results for all at South Shore.





## SOUTH SHORE ACADEMY- PUPIL INFORMATION

<b>Type:</b>	Mainstream School
<b>Phase:</b>	Secondary
<b>Funding status:</b>	Public - Academy
<b>Gender:</b>	Mixed
<b>Religion:</b>	Mixed
<b>Age Range:</b>	11 - 16 years
<b>No of students on roll:</b>	755
<b>PAN:</b>	985
<b>SEN Students:</b>	25%
<b>EAL Students:</b>	10%
<b>Address:</b>	South Shore Academy St Annes Road, Blackpool Lancashire. FY4 2AR

**Telephone:** +44 1253336500  
<http://www.southshoreacademy.co.uk>

South Shore Academy is located in the south shore area of Blackpool with great links to the M55 motorway and also has good transport links.





## Why work for us?

We offer a great opportunity to join an organisation which really lives its values. Our working environment is very inclusive and whilst you can expect to be challenged in your role, you will be supported through professional learning, treated fairly and with dignity and respect. Please see the Equality, diversity and inclusion statement on our website: <http://bfet.co.uk/vacancies/>.

We are seeking a candidate for the post of Learning Support Assistant to start in September, which will be based at South Shore Academy. The Learning Support Worker is an essential part of the SEN Team. They will be deployed by the SEN Team Leader (SENCo), to work directly with individual and small groups of pupils to promote their inclusion, enabling them to access learning and secure good outcomes. In addition, the post holder will provide general support to the SEN Team as required

Candidates should have experience of working with young people, ideally in a secondary school and have excellent oral and written communication skills. An ability and willingness to ensure good discipline and adherence to Academy rules will also be essential along with a minimum of grade C in English and maths.

## Terms and Conditions

**Salary:** Level 4 (scale points 7-11) £14,094.92-£15,256.64  
Term time plus 3 days 30 hours per week.

**Temporary fixed term contract subject to funding.**

**Pension:** Local government pension scheme. Please look at the website:  
<https://www.lppapensions.co.uk/members/schemes/local-government-scheme/>

**Other:** We offer salary sacrifice schemes for purchasing cycles and technology, through monthly interest free salary deductions.

## How to Apply

We can only accept completed application forms, rather than CVs. This is because the regulatory guidelines of Keeping Children Safe in Education, require us to check various details of job applicants and an identical application format for each candidate enables us to do this.

Application forms and criminal disclosure forms will need to be completed by the date specified using the link: <https://bfet.jotform.com/211107126250944>

## Keeping Children Safe in Education

**Bright Futures Educational Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974; pre-employment checks will be carried out and references will be sought for shortlisted candidates and successful candidates will be subject to an enhanced DBS check and other relevant checks with statutory bodies.**

## Data Privacy

You can the details of how we use the personal data that you provide us with in our Job Applicants' privacy notice on our website: <http://bfet.co.uk/wp-content/uploads/2018/07/BFET-Applicant-privacy-notice-002.pdf>



## LEARNING SUPPORT WORKER

### REPORTS TO LEAD SENCO ASSISTANT

#### About BFET

Bright Futures Educational Trust (BFET) is a partnership of schools based in the North West. Our aim is to provide a quality education that opens real choices for every one of our students, raising aspirations and helping every child to achieve their ambitions, no matter their background. The Trust currently has eight partner schools.

Bright Futures Educational Trust is establishing itself as a leader in educational excellence. The Trust's vision of, the best *for* everyone, the best *from* everyone is evident in everything we do.

We inspire excellence and believe in nurturing the abilities of all within our schools and communities. Our values of Community, Integrity and Passion enable us to empower our young people to build purposeful lives and have the courage and confidence to make a positive contribution to society.

#### About the Role – Learning Support Worker

##### NJC Scales Grade D

The Learning Support Worker is an essential part of the SEN Team. They will be deployed by the Lead SENCO Assistant, in consultation with SEN Team Leader (SENCo), to work directly with individual and small groups of pupils to promote their inclusion, enabling them to access learning and secure good outcomes. In addition, the post holder will provide general support to the SEN Team as required.

They will strive for excellence in all they do and be committed to providing first class provision for all our children. Excellent teamwork, high standards and a capacity to work hard will be at the core of their success. They will be flexible with the ability, determination and commitment to work collaboratively with the Head of School to continue the development of the Academy.

##### KEY RESPONSIBILITIES:

- Support Nurture group pupils personalised learning programmes.
- Provide pastoral support for identified pupils.

##### KEY FOCUS AREAS

###### Nurture

- Support pupils' learning across the curriculum, tailoring support to match individual learner's needs.
- Support pupils to become independent, co-operative and collaborative learners.
- Support pupils' access to learning through the effective use of ICT.
- Contribute to assessing pupils' progress and support them in reviewing their own learning.
- Maintain accurate records as directed by the Lead SENCo Assistant and the SENCo.
- Identify and remove barriers to pupils' learning.
- Adapt and customise curriculum materials.
- Support teacher planning.



## Pastoral Support

- Support and promote the emotional well-being and resilience of Nurture Group pupils.
- Contribute to the management of Nurture Group pupils' behaviour, encouraging them to comply to Academy expectations.
- Support pupils to access extended school and community activities.
- Support the transition and transfer of Nurture Group pupils
- Maintain regular contact with parents and carers of pupils receiving support and to encourage positive family involvement in their learning.

## EXPECTATIONS OF ALL ACADEMY STAFF

- Work professionally and effectively as part of a specific and wider Academy staff team.
- Demonstrate optimistic personal behaviour, positive relationships and attitudes towards pupils and staff, and towards parents, carers, governors and members of the local community.
- At all times to be a positive, professional role model for all pupils.
- Treat all students with dignity, building relationships rooted in mutual respect, and always observing proper boundaries appropriate to staff's professional position.
- Actively adhere to the Academy's commitment to safeguarding of all pupils and the promotion of pupils' well-being, in accordance with statutory provisions and academy policy.
- Carry out supervision duties as directed in the duty rota.
- Actively engage in the Academy's performance management process.
- Actively engage in the CPD programmes to develop skills and improve practice.
- Be familiar with, and follow, all Academy policy and practice to ensure a consistent high standard approach to all aspects of the Academy.
- Play a full part in the life of the Academy, to support its distinctive mission and ethos.
- Act as an ambassador for the Academy at all times and positively promote its reputation within the community.
- Attend Academy events and activities as directed by the Head of School.
- Carry out any additional duties within the purview of the post as directed by the Head of School or the Executive Principal.

**Whilst every effort has been made to explain the main duties and accountabilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from the Head of School and / or Executive Principal to undertake work of a similar level that is not specified in this Job Description.**



**About the Person – Learning Support Worker**

	<b>Essential</b>
Qualifications, Educational, Training	<p>Maths and English grade C GCSE level or equivalent.</p> <p>Minimum of NVQ level 2 or equivalent to the post.</p> <p>Manual handling training or willingness to undertake it.</p>
Relevant Experience	<p>Experience of working with pupils with SEND.</p>
Knowledge Skills and Abilities	<p>Excellent interpersonal and communication skills both written and oral.</p> <p>Excellent organisation skills and time management.</p> <p>Ability to work effectively with a range of professionals.</p> <p>Ability to work independently, without supervision.</p> <p>Ability to work effectively as part of the team.</p> <p>Understanding of relevant policies/codes of practice and awareness of relevant legislation, particularly health, hygiene and safety in the workplace</p>
Dispositions and Attitudes	<p>Demonstrate a positive attitude and enthusiasm for the job.</p> <p>Demonstrate a commitment to the aims and ethos of the Academy and the Trust</p> <p>Demonstrate an outgoing, caring and warm personality.</p> <p>Demonstrate the ability to be flexible and adaptable.</p> <p>Demonstrate emotional resilience and ability to work calmly under pressure.</p>

**Additional information**

The academy is committed to safeguarding and promoting the welfare of children and young people and we expect all staff to share this commitment.